



CITY OF SAN ANTONIO

REQUEST FOR REBATE

OF LOCAL HOTEL OCCUPANCY TAX UNDER GOVERNOR'S PROCLAMATION OF SEPTEMBER 2, 2005

In an effort to further assist the individuals evacuated from their homes as a result of Hurricane Katrina, the City of San Antonio will rebate the local hotel occupancy tax paid by the evacuees staying in hotels located within the city limits for a period of less than 30 days. Guests are not eligible for this rebate if an agency such as Red Cross or another relief group paid their hotel bill.

INSTRUCTIONS TO LODGING PROVIDER: Please provide the following information and attempt to obtain proof of the address listed below by the eligible guest:

Name of Establishment: _____ Telephone: _____

Address: _____

Date of Inception of Stay: _____

Date of Termination of Stay: _____

Rent Earned from Stay: _____

Local Hotel Occupancy Tax Collected: _____

Name: (please print) _____

Signature: _____

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INSTRUCTIONS TO ELIGIBLE GUEST: Please provide the following information, attach a copy of your hotel bill, and send to the City of San Antonio, Attention: HOTEL TAX REBATE PROGRAM, Milo Nitschke, Finance Director, 506 Dolorosa, San Antonio, Texas 78204. Please allow 6-8 weeks for processing.

I HEREBY CERTIFY that I am a victim of Hurricane Katrina who obtained lodging at the _____ in San Antonio, Texas, having been displaced from my residence located at:

(Street), _____

(City and State), _____ Zip _____

Mailing address for Rebate Check:

(Street), _____

(City and State), _____ Zip _____

Name: (please print) _____

Signature: _____